
Job Title : Senior Quality Assurance Executive

Responsibilities:

1. Able to read engineering drawing and ability to use various measurement tools such as micrometers, callipers, profile projectors and CMM and others.
2. Able to do report on rejections and quality.
3. Able to communicate with customers on the rejections and corrective actions.
4. Liaise with sub contractors.
5. Must be able to do management reports.
6. Primary objective is to ensure quality products are delivered to the customers.
7. Responsible to delivery 100% quality products to customers' at all time.
8. Monitor of in-processed products in production area.
9. To maintain quality instruments in QC room to check components.
10. Ensure to minimize product rework or rejection and maintain zero rejection where possible.
11. Ensure QC room is always kept clean and tidy.

Knowledge, Skills and Abilities:

1. Must possess good analytical, organisational and communication skills.
2. Good knowledge in computer systems.
3. Must be able to lead the department with good leadership skills.
4. Ability to read blueprint drawings.

Education and Experience:

1. This position requires the equivalent of a diploma or degree in Mechanical Engineering.
2. At least 3 years of experience in a quality role.