
Job Title : Supervisor

Responsibilities:

1. Ensure production runs smoothly as per planning.
2. Ensure to minimize product rework or rejection and maintain zero rejection where possible.
3. Coordinate with production manager for allocating and planning the job for machinist.
4. Coordinate with QC to ensure finished products are in good condition for delivery.
5. Ensure production floor is always kept clean, tidy and safe for conducive work environment.
6. Perform other duties stipulated as per ISO 9001:2000 requirements.

Knowledge, Skills and Abilities:

1. Be capable of setting the machines in order to achieve desired quality and productivity targets.
2. Experience with large, heavy parts as well as smaller component level items.
3. Knowledgeable in handling processes involved machineries and equipment.

Education and Experience:

1. Minimum SPM or Diploma in Mechanical Engineering.
2. Minimum of 3 years of related experience in an engineering department and working knowledge of manufacturing processes.